

2019 CODA Honor Orchestras Winds/Percussion Recording Instructions

December 6-7, 2019, UC Santa Cruz, Santa Cruz, CA

Scales and Solo (Cycle C) list may be found at the website www.cbda.org

1. All music files will be uploaded to the CODA audition website, codaorchestras.org. **No CDs will be accepted.**
 - a. Your director will need to create an audition record for your 2019 audition at codaorchestras.org, even if you already have a student account from a previous year or previous event. You will not be able to upload any files until your director creates the audition record. Please provide them with the following information. Here is a link to a form you can use to provide the required information to your director. You will need to download the form to complete it
https://drive.google.com/file/d/1vSVQ8nUx_dHYG_akSgSmxw7UbnXtRtFR/view?usp=sharing
 - i. Student's email address (**If you auditioned in 2018, please use the same email address**)
 - ii. Student's First and Last Name
 - iii. Grade level
 - iv. Instrument (separate auditions must be set up if the student is auditioning on more than one instrument)
 - v. Please select Symphony Orchestra for your audition.
 - b. Please refer to the special note on the audition list regarding additional audition recordings.
 - c. Take the time to make a high quality recording.
 - d. The only approved recording format for upload is MP3 or M4A.
 - e. Record all listed scales as separate tracks. Missing scales will result in disqualification with no refund offered
 - f. Solo excerpts, while they can be recorded in any order, need to be assembled in the correct order as noted on the solo list, and uploaded as **one track** with 3-5 seconds in between passages. Excerpts missing passages may be disqualified with no refund offered. Percussionists - Please see #3 below.
 - g. DO NOT RECORD ANY SPOKEN WORDS ON YOUR TRACKS. Listening will be done "blind".
 - h. Once you've uploaded all of your files and checked them, click "Check My Progress" and then "Submit for Director Approval". Your Director will need to review your files and submit them for judging.
2. All Piccolo, English Horn, Eb Clarinet players must record the additional audition material. **Be sure your second recording has correct scales.** There is no additional fee for Piccolo, English Horn, or Eb Clarinet auditions.
3. Percussionists Percussion Audition - HS will upload 8 files; JHS will upload 6 files
 - Mallet Scales - Separate Tracks
 - Mallet Solo - One Track
 - Snare Drum Solo - One Track
 - Timpani Solo - One Track
4. DO NOT use piano accompaniment.
5. Please observe:
 - a. Play passages as near the specified tempos as possible, using the preferred performance practice for that piece.
 - b. Omit long rests.
 - c. **Do not digitally alter tempo, pitch, rhythm or dynamics. Do not digitally splice within phrases. Excerpts not following these guidelines may be disqualified with no refund offered.**
6. **LISTEN TO ENTIRE RECORDING.** Make sure that everything is recorded and audible in the required order.
7. Recordings will be disqualified if:
 - a. Audition is incomplete.
 - b. Recording instructions are not followed in detail.
 - c. Recording is digitally altered.
 - d. CD recording is received.

8. Once you have completed uploading your audio files, click the “Check My Progress” button at the top of the page. If everything is complete, a “Submit for Director Approval” button will appear. If you are satisfied with your recordings, click the “Submit for Director Approval” button. Even though your director will receive an email notification, you may want to let them know that you are ready for them to review your audio files and submit them to CODA for judging.
9. **Your audition is not submitted for judging unless the status states “Submitted for CODA Review”.** Even if you are uploading your own audition files, you must submit them to your director for review. **Your director is the only one who can finish the submission process.** This process must be completed by 11:59 PM on October 4, 2019. There are no exceptions.
10. Forms and Fees:
 - a. Application forms can be printed from the home page of the Student or Director’s CODA account.
 - b. Give your Music Director a non-refundable \$45.00 payment or your credit card payment receipt to cover your application fee and your printed and signed application form. Check with your director as to whom the check is to be written. All student audition materials **MUST** be turned in to your school music director to be sent to the CODA office. Applications sent by individual students will not be accepted.
 - c. Forms can be scanned and emailed by your director along with online payment receipts. The deadline for emailing forms is October 4. Email address is on the director’s instructions.
 - d. Forms and payments can also be mailed by your director. The postmark deadline for mailing forms is October 4. Mailing address is on the director’s instructions.

Rules:

1. **Late applications and applications without fees will not be accepted.**
2. **Only students in grades 9-12 who are enrolled in their school instrumental music program are eligible for the CODA Honor Orchestras.**
3. **If accepted, it is expected that the student will fulfill his/her commitment to attend and participate in one of the CODA Honor Orchestras. Students who fail to follow through with their commitment will become ineligible to apply for future CODA Honor Orchestras.**
4. Students who want to be considered for both the String or Symphony Honor groups must submit two separate recordings. Students who submit only a recording of Honor Symphony excerpts will not automatically be considered for participation in the Honor String Orchestra. Students may submit both recordings with only **one** audition fee.

Additional Information:

Results will be posted on codaorchestras.org in late October. Directors, students, and parents will be notified via email when the results are posted.

At the first rehearsal, ALL string players will complete a live audition for chair placement.

To help you budget, festival participation fees have ranged from \$180 to \$280 in past years. Partial scholarships are available for students with financial need.

Directors: All materials listed below must be sent in ONE package per school to Trish Adams. The package must be postmarked by October 4, 2019. If paying by credit card, signature forms and payment receipt can be emailed to tadams@codaorchestras.org.

- o student fees (\$30.00 per student)
- o school fee (\$55.00 per school)
- o student applications

When shipping this application package, please be sure to waive the delivery signature upon receipt.

Please direct any questions regarding applications to Trish Adams at tadams@codaorchestras.org.